



MECSUG


Minutes of Meeting 30th May 2014

1	<p>Apologies: Matt Riddleston (MR), Dan Matthews (DM), Paul Foulger (PF), Graham Hart (GH), Lynn Thomas (LT), Jonathan Wright (JW), Lisa Villiers (LV),</p> <p>Attendees: James West (JPW), Barbara Edwards (BE), Clive King (CK), John Lancaster (JL), John Hunt (JH), Jane Dixon-Hodge (JDH), Clive Blanchard (CB), John D Smith (JDS), Mark Angus (MA), Simon Smith (SS), Paul Forden (PF-CEO), Sue Anderson (SA), Mike Heath (MH), Janet Hall (JH), Teresa Ghoneim (TG), Sue Piper (SP)</p>	
2	<p>Minutes from 25th April 2014 Accepted – significant items covered by agenda or carried forward</p>	
3	<p>Matters Arising</p>	
4	<p>CEO Q&A See separate attachments</p>	<p>All</p>  <p>MECSUG questions for Paul Forden v3.dc</p>  <p>Added starters for CEO 30 May 2014.do</p>
5	<p>Cancer Services Management Board (CSMB)</p> <ul style="list-style-type: none"> • March Meeting – minutes still outstanding • April meeting cancelled (Good Friday) • May Meeting – JPW & three CNSs turned up but the meeting had been cancelled! <p>MEHT has proposed a restructured format for CSMB and proposed the following. In email to JPW – details distributed after the meeting – MECSUG members invited to comment and/or volunteer</p> <p>‘We have reviewed the administrative support to the board and more robust arrangements are now in place. I can also confirm that I have appointed a deputy chief operating officer, Neil Harris, who started last week and he will be providing direct leadership and support to the cancer clinical management team.</p> <p>I have met with the cancer senior management team and we feel that the time is right for a review of terms of reference, frequency, membership and structure of the CSMB meetings and would very much welcome input into this review from the cancer services user group in this review process. We are currently considering moving the CSMB meeting to a quarterly meeting with work stream sub groups meeting on a monthly basis reporting into the CSMB.</p> <p>It is hoped that by structuring it in this way we can maintain a regular focus on key work streams, which can then feedback and report into the quarterly meeting, making the board function more effectively, improve the quality of the agenda and also make it easier for the MDT lead clinicians to attend.</p> <p>Thoughts on the possible work stream subgroups are as follows: (MECSUG volunteers)</p> <ul style="list-style-type: none"> • Patient Experience - CB 	<p>JPW</p> <p>MA</p>

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	<ul style="list-style-type: none"> • Peer Review - JL • Cancer Service Strategy Review & Development - JPW CB • Cancer Waiting Times Performance • Clinical Pathway Development • Cancer Data/Information - JPW <p>We plan to use the next CSMB to present some proposals to the board on this approach. If possible it would be good to have a discussion with representatives from the user group ahead of the next CMSB meeting about the proposals and how the user group could link into the proposed working groups.</p>	
6	<p>Patient Experience Group (PEG) GP Referrals Broomfield ‘appointment system’ problems – patients perception is that it is wrongly ‘discharging’ patients back to GPs. Lynn Thomas has offered to investigate and map specific case using hospital number – relevant details supplied after meeting from MECSUG member</p>	JPW
7	<p>CHUFT Update Radiotherapy – Sonia Tankard responded to email re web article: http://www.dailymail.co.uk/health/article-2604630/Scandal-life-saving-NHS-cancer-machines-lying-idle-New-high-tech-radiotherapy-kill-cancer-effectively-So-patients-denied-it.html ‘For the last 3 months our IMRT has been at over 30%. We have started doing IGRT with fiducial markers and the new TrueBeams will afford the capability to undertake IGRT using cone beam CT. Once the department is all on the new site we will be developing the proposal for SABR and we will need to engage with the commissioners regarding the appropriate tariff. The department has a clinical trials radiographer who horizon scans for radiotherapy clinical trials. The appropriateness of participation in such trials is discussed at the Radiotherapy Multi-professional Team Meeting which is held every 2 months. Although there have been delays, the build project has actually been undertaken in a relatively short time frame from laying the foundations to now. The first group of staff have received their training on the TrueBeams and the second group have theirs next week. The go live date for the first group of patients is the 19th May and we have selected that group in order that we can fully utilise the imaging facilities whilst the trainers from VARIAN are with us during the first week.’</p> <p>MECSUG/CHANGES visited CGH on 8 May – general opinion is that it appears an excellent new RT centre! Post visit raised concern that it is not immediately obvious to patients arriving at CGH exactly where the RT parking is located and the route to it is unclear. Request possibility of periodic signage indicating the way to the ‘RADIOTHERAPY RESERVED PARKING’ to be available from the Turner road and at every on-site junction/intersection. Sonia Tankard advised she would raise this at 15 May RT meeting.</p>	JPW
8	<p>CRUK Cancer Research – Patient Information Portal JPW attended 29 May at Angel, Islington – see draft Information Leaflet CRUK will chair Patient/Carer involvement sessions very 6 weeks. Brain Cancer pilot has 30 patients participating in pilot.</p>	JPW

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	Pilot will run to year end and CRUK will review success/feasibility then.	 CRUK PIP Information Leaflet -
9	AOB 'Clinical Tuesday' seen as a great success. Group suggested that this be extended to periodically (every 3/6 months?)include Night Shift working -	JDH
10	Items for next meeting 9 and 10 June NCIN Cancer Outcomes Conference - JL attending 18 June Launch of CRUK 5-year Strategy - JL attending 2 July Partnership Group Meeting at Chelmsford - JPW & JL attending 2 to 4 November NCRI Conference - CK and JL plan to attend (provided we get bursaries!) This is the main UK conference on cancer research, and anyone interested in research can apply for a bursary (open till 27 June) See http://conference.ncri.org.uk/bursaries-for-patients-and-carers/ .	All

Next Meeting

10:00-12:00 Friday 27 June 2014

Medical Academic Unit, Lecture Theatre 2