



# MECSUG


## Minutes of Meeting 27<sup>th</sup> March 2015

<b>1</b>	<p><b>Apologies:</b> John Lancaster(<b>JL</b>), Matt Riddleston(<b>MR</b>), Clive Blanchard(<b>CB</b>), Graham Hart(<b>GH</b>), Teresa Tredoux(<b>TT</b>), Simon Smith(<b>SS</b>), Barbara Edwards(<b>BE</b>), Wendy Bailey(<b>WB</b>)</p> <p><b>Attendees:</b> James West(<b>JPW</b>), , Paul Foulger(<b>PF</b>),Wendy Bailey(<b>WB</b>), John D Smith(<b>JDS</b>), Mike Heath(<b>MH</b>), Sue Piper(<b>SP</b>), Janet Hall(<b>JH</b>), Clive King(<b>CK</b>), Adele Wisbey(<b>AW</b>)</p>	
<b>2</b>	<p><b>Minutes from 27 February 2015</b> Accepted – see Matters Arising for details of ensuing discussion</p>	
<b>3</b>	<p><b>Matters Arising</b></p> <p><b>Admin Support for MECSUG</b> – The group is no longer pursuing MEHT for admin support as all previous offers have failed to materialise. However, the offer of support from Teresa Tredoux re the MECSUG survey will be followed up on.</p> <p><b>National Cancer Patient Experience Survey</b> A finer analysis of the base data has been carried out by Clive Blanchard to produce a ‘one page’ summary identifying opportunities for improvement. Papers have been distributed to Simon Smith and Mark Angus for discussion at the CSMB. The group had been unable to discuss with the CSMB and decided to publish a ‘draft’ version of the detailed analysis on the MECSUG website. <i>C/F to April Meeting</i></p> <p><b>MEHST Survey</b> Lyn Thomas has provided PDF file of MEHT patients’ ‘comments’ from NCPES. MECSUG to establish a working group of 4-5 members to manage the survey, ie propose methodology, questions, timescales etc., and liaison with clinical staff. Wendy to escalate to Jonathan Wright. <i>C/F to Mar 2015 meeting</i></p>	<p style="text-align: center;"><b>JPW/SP/CB</b></p> <p style="text-align: center;"><b>CB</b></p> <p style="text-align: center;"><b>JL/SP/WB</b></p>
<b>4</b>	<p><b>Cancer Services Management Board (CSMB)</b></p> <p><b>20 Mar Meeting</b> – no previous minutes available – chaired by Denise Gale in the absence of Simon Smith(<b>SS</b>)- at MDT and Mark Angus(<b>MA</b>).</p> <p>Significant personnel/management changes are planned in MEHT that will impact Cancer Services – Official Announcements pending</p> <ul style="list-style-type: none"> <li>☐ Neil Harris(<b>NH</b>) to leave w/c 30 Mar</li> <li>☐ Mark Angus(<b>MA</b>) to leave current position mid 2015</li> <li>☐ Denise Gale (<b>DG</b>) -Cancer Improvement Program Manager.</li> <li>☐ Karen Hull(<b>KH</b>) – title?</li> <li>☐ Michelle Lee(<b>ML</b>) – title?</li> </ul> <p>Halo Project due for final sign-off w/c 30 March 2015. <b>DG</b> will be reviewing CSMB Terms of Reference and its role etc.</p> <p><b>MECSUG Priorities for 2015</b></p> <p><b>Better Patient Information</b> – inconsistencies within MEHT to be addressed (discharge letters, diagnostic results etc). Examples of good/bad practices to be advised to <b>NH</b> for consideration by CSMB. (NH ) <i>(c/f to Mar 2015 meeting)</i></p> <p>Draft ‘new patient’ document for consideration by MEHT prepared by <b>MH</b> – electronic version to be sent to JPW for discussion with whoever replaces <b>NH</b> <i>(c/f to Mar 2015 meeting)</i></p>	<p style="text-align: center;"><b>JPW</b></p> <p style="text-align: center;"><b>All</b></p> <p style="text-align: center;"><b>MH/JPW</b></p> <p style="text-align: center;"> Information Sheet.xlsx</p>

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<b>5</b>	<p><b>Essex Local Cancer Forum (LCF)</b> Essex 'Cancer Locality Group' to be resurrected – previous version used to cover Anglia region. Need to understand where this fits with LCF and role of MECSUG/MEHT. Insufficient information at present. <i>C/F to April Meeting</i></p>	<b>JPW</b>
<b>6</b>	<p><b>CHUFT RT</b> <b>Travel Survey</b> – 132 responses, 112 analysed and the survey stops on 30th April. 38.7% fractions are for MEHST patients (in line with BRAG 2011 survey - 40%) CHUFT patients Ave distance per fraction - 23.8 miles MEHST patients Ave distance per fraction – 43.3 miles (82% more than non MEHT)</p>	<b>JP for CB</b>
<b>7</b>	<p><b>Patient Information</b> <b>CRUK - Patient Portal.</b> CRUK have given ok for project to continue. NHS practice of charging £50 for records to be used as an example for CRUK to compare efficacy against Patient Portal. JPW to progress request to Queens/PALS and share result with CRUK. NHS has 40 day target for response. <b>MEHT Proposals</b> See 4 above for proposed 'new patient' document</p>	<b>JPW</b>      <b>MH</b>
<b>8</b>	<p><b>Appointment System (Netcall)</b> No further problems reported. <b>JPW</b> asked that as patients often have appointments at different hospitals within Essex (e.g. latest patient had appointments at Broomfield and Colchester) there was an opportunity to standardise the system between these trusts – <b>IH</b> agreed to follow up. <i>C/F to April Meeting</i> Concern was raised re internal 'cross referrals' between disciplines (e.g. H&amp;N patient presenting and Upper GI concern identified). <b>AW</b> to clarify current MEHT practice and whether this is possible WITHOUT referring back to GP and subsequent delays. <i>C/F to April Meeting</i></p>	<b>IH</b>      <b>AW</b>
<b>9</b>	<p><b>PEG</b> <b>CPES &amp; MECSUG Survey</b> - Teresa Tredoux has offered to assist &amp; MEHT Patients' comments now available (see 3 above). MECSUG members to confirm to JPW that they are interested in helping with the survey?</p>	<b>All</b>
<b>10</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>☐ <b>Urology Review</b> – <b>JPW, JL</b> and Martin Nuttall(<b>MN</b>) attended on behalf of MEHT- Trusts with an interest in providing this to prepare business case. Front runner would appear to be Colchester.</li> <li>☐ <b>HALO project Broomfield</b> – update – <b>see 4 above</b></li> <li>☐ <b>Non Attendees Feedback</b> <b>JL</b> actively promoting research into Pancreatic Cancer at CRUK</li> <li>☐ <b>Liaison to Other Involvement Groups</b> Breast Cancer patients have expressed an interest in getting involved with MECSUG – <b>SP</b> unable to attend last Breast Support Group meeting <i>C/F to April Meeting</i></li> <li>☐ <b>Chelmsford Cancer Centres</b> – update <b>Baddow</b> - <b>JPW/CB</b> met with Mark Gilmore from Spire (Baddow) to gain a better understanding of what they are proposing. Although the press release stated they</li> </ul>	<b>JPW</b>      <b>JPW for JL</b>   <b>SP</b>    Baddow Hospital QA 23 03 2015 summary.

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	<p>'will offer an integrated care for patients from diagnosis right through to recovery' the Baddow site will only cover Radiotherapy and Chemotherapy. They are on target to go live September/October 2015.</p> <p><b>Springfield</b> – latest press release states planning approval has been granted</p> <p><b>MEHT organisation and resources.</b> Significant actions are being progressed to the way wards and beds are configured. With the closure of the Springfield Drop-in centre there is a 'streaming' process being introduced to alleviate the increased workload on A&amp;E. (built for 190, regularly handling 250 but lately having 350 daily attendances!) There are also internal management structure changes including the appointment of five Assistant Directors of Operations. <b>AW</b> to provide details as and when known.</p>	 Essex Chronicle 2 April 2015.pdf  <b>AW</b>
	<p><b>Next meeting:</b> 10:00-12:00 24 April March 2015 Venue: Olga Rippon Room, MAU - Broomfield</p>	

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