



MECSUG

Minutes of Meeting 27th June 2014

1	<p>Apologies: Matt Riddleston (MR), Dan Matthews (DM), John D Smith (JDS), Janet Hall (JH), Barbara Edwards (BE), Lisa Villiers (LV), Jane Dixon-Hodge (JDH), John Lancaster (JL)</p> <p>Attendees: James West (JPW), John Hunt (JH), Clive Blanchard (CB), Mike Heath (MH), Sue Piper (SP), Paul Foulger (PF), Graham Hart (GH)</p> <p><i>Noted that there was NO representative from MEHT after a very good turnout at May meeting. Current venue/timing previously agreed with MEHT and group is open to alternative suggestions that would enable MEHT to attend.</i></p>	<p>JDH</p>
2	<p>Minutes from 30th May 2014 Accepted – significant items covered by agenda</p>	<p> Minutes 30 May 2014 v2.doc</p>
3	<p>Matters Arising CEO Q&A Welcomed the funding approval for HALO and the Info Pod (memo. the project for the pod had included a commitment from MEHT for 3 years funding) General concern regarding the timescale for the cancer services review and implementation of recommendations/outcome ((5 years!))</p> <p>RT at CHUFT There are still problems for mid Essex patients accessing CGH and RT parking. Barrier/passkey facility to be suggested to CHUFT to prevent reserved RT parking used by non-RT patients. Northern Approach road access option to be re-opened. Previous petition details to be used to gather support from MPs etc. BBC radio has offered to help but interested reporter has moved on and now awaiting response from replacement. (emails circulated for reference)</p> <p>Macmillan Info Pod Number of visitors to the pod has dropped off very slightly but is still considerably more than originally expected. Farleigh/Macmillan Info service is undergoing a Review, with proposals to include a 'Pop Up' service to be available locally (e.g. library), inreach onto the wards and 7 day availability at the Pod in the atrium. The 7 day scheme is to be piloted over a period of 4 weeks, commencing mid-August. Felt that this would particularly benefit visiting carers/partners who work Monday to Friday and may also need relevant support and/or information.</p>	<p>JPW</p> <p>JPW/GH</p> <p>CB</p>
4	<p>Cancer Services Management Board (CSMB) Meeting 20 June 2014 Peer Review – Major concerns expressed re the admin resource/support issue and that the preparation for Peer Review is impacting on clinicians' time with patients. The group volunteered to assist in this preparation to understand the extent of the problem and maybe identify where they could help. Urology - Noted that the Urology pathway review could include an as yet unidentified patient representative but felt that any representation would have little or no bearing on the decision process. IT - Noted that IT issues had impacted the meeting and the timing for E-Prescribing.</p>	<p>CB/JPW/JH</p>

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	Hospital is still using Windows XP (no longer supported) and needs a migration strategy asap plus adequate support to ensure projects are not delayed. Workstreams – Shared the concern expressed at the CSMB that this should NOT develop into even more meetings with the same attendees.	
5	EoE SCN – Essex LCF Noted that the Intelligence report did NOT cover Essex and that the ‘Be Clear on Cancer’ campaigns were adding to already overstretched cancer services.	JPW
6	CHUFT See 3 above	JPW
7	CRUK Cancer Research – Patient Information Portal This initiative was very well received. Minor concern with the ‘Welcome to the ..’ opening and suggested that it would be more appropriate to say ‘This is your Patient Information Portal’. Patients also need facility to check completeness and accuracy of information – JPW to follow up at next CRUK meeting	JPW  CRUK PIP Information Leaflet -
8	National Cancer Intelligence Network (NCIN) Feedback from June conference distributed but not discussed	JPW
9	AOB ECN Partnership - Meeting 2 July 2014 – would probably be the last such meeting as ECN no longer exists and support for the User Groups has drastically fallen off. Groups will remain in contact via exchange of minutes etc and attendance at Local Cancer Forum Venue - suggested that meetings be transferred to Olga Rippon room as H&N MDT overruns and takes priority. PEG – still significant concerns re the appointment system and the process for rescheduling appointments and invoking cancellation and refer back to GP when schedule is out of the patient’s control. JPW to chase Lynn Thomas and ‘walk through’ previously documented example. CDU – progress is being made via the estates review with Dec 2014 the target for submission to the executive team. Suggested that a continuing feedback process be introduced for CDU patients & carers at the end of treatment (i.e. after the final session) rather than a point in time survey. This would capture variations/concerns with the service and identify them as and when they occur. Farleigh – Hospice Outreach project includes links to ARU, Braintree Community Hospital and MENCAP. Noted that there was a general lack of awareness of what the Lantern Suite could offer in terms of complementary therapies and 1:1 support – need information/direction at the Farleigh entrance. Citizens Senate – EoE Citizens Senate is progressing (very slowly) and as yet it is unclear where this group will feed in to achieve its objectives – ‘watch this space’!	JPW JDH JPW SP/LV/MR CB PF
10	Items for next meeting	All

Next Meeting

10:00-12:00 Friday 25 July 2014

Venue - tba